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# INTEGRATED SYSTEM PLAN ADVISORY GROUP CHARTER

## 1. Introduction

The Salt River Project Agricultural Improvement and Power District (SRP) is transitioning from a traditional Integrated Resource Plan to a more comprehensive Integrated System Plan. This new Integrated System Plan, formally kicking off in early 2022, is a data-driven process that collaboratively integrates all internal planning functions for generation, transmission, distribution and customer-sided resources to adapt to evolving industry demands and enhance long-term resource value for SRP's customers and communities.

A key aspect of the Integrated System Plan is the development and implementation of a robust plan to actively engage customers and external stakeholders. The recently concluded Summer Stakeholder Series, informed stakeholders about the Integrated System Plan and related planning efforts. The current Prepare stage uses a multi-pronged engagement plan including customer research, Large Stakeholder Group meetings, public outreach and the creation of this Advisory Group for deeper discussion and collection of feedback.

The purpose of the Advisory Group is to guide the development of the Integrated System Plan through collaborative stakeholder feedback at key points in the plan's process. The level of engagement for the Advisory Group in the development of the Integrated System Plan is defined under the International Association for Public Participation (IAP2) framework<sup>1</sup> at the 'Involve' level, as defined below.

Involve - We will work with you to ensure that your concerns and aspirations are directly reflected in the alternatives developed and provide feedback on how input influenced the decision.

While strong collaboration with the Advisory Group is foreseen, there are limits to the scope of the involvement with the Integrated System Plan process. These limits are primarily defined by the topics covered with the Advisory Group and the timeline of engagement, which has been developed to meet the deadline of publishing SRP's first ever Integrated System Plan by December 2022. The remainder of this document explains these limits and establishes the mission statement and charter for the Integrated System Plan Advisory Group.

## 2. Role and Responsibilities of the Advisory Group

The Advisory Group will play an essential role in preparation of the Integrated System Plan, providing feedback based on the expertise, knowledge and resources of the organizations, institutions and constituent groups represented by the Advisory Group members. The Advisory Group will engage in a multilateral exchange with SRP and each other, and information related to the Integrated System Plan will be provided to Advisory Group members for their comments and feedback. Specifically, there are six overarching questions relating to the Integrated System Plan for Advisory Group input:

1. Looking to 2035, what are the major sources of uncertainty facing Arizona relative to the generation, delivery, consumption, and affordability of electricity?
2. What system options should SRP include in its planning analyses for the future power system through 2035?
3. What does success look like from your perspective when evaluating reliability, affordability and sustainability?
4. What is the scope of the first Integrated System Plan, and which topics of interest should be considered for further research and future Integrated System Plans?

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1. [IAP2 Spectrum](#)

5. What are methods for balancing the tradeoffs between affordability, reliability and sustainability?
6. How might SRP improve our approach to stakeholder engagement for future integrated system planning processes?

The diagram in the Appendix shows the approximate schedule of Advisory Group meetings and their titles, which related to the six overarching questions.

## Mission Statement

The charge of the Advisory Group is to contribute wide-ranging expertise and perspectives to the Integrated System Plan, resulting in an end product that integrates the diverse interests and values of the customers and communities that SRP serves.

## Objectives

The objectives of the Advisory Group process are to:

- Create a dialogue around the Integrated System Plan.
- Include diverse perspectives as input, guidance and review for the Integrated System Plan.
- Provide a forum for deep and technical discussion of the tradeoffs in energy system planning and the various perspectives to build support around the strategic directions and resource, transmission, distribution and customer program action plans.
- Focus communication for the Large Stakeholder Group.

As part of fulfilling the role described above, Advisory Group members will:

- Provide perspectives on major uncertainties that SRP faces in the future.
- Provide perspectives on the major decisions facing SRP.
- Provide perspectives on the metrics used to measure outcomes in the analysis.
- Continue the dialogue that was conducted in the recent Stakeholder Summer Series and will be conducted through the Large Stakeholder Group meetings over the next year.
- Conduct outreach to their constituent groups to bring their input into the process and keep them informed.
- Consider broader community input and perspectives during Advisory Group discussions.
- Provide technical information and perspectives related to appropriate areas of expertise.
- Participate in all meetings or send an alternate — approximately 12 meetings are anticipated between November 2021 and January 2023. This schedule assumes all virtual meetings. If in-person meetings are deemed appropriate some planned meetings may be consolidated into single in-person events.
- Read pre-meeting materials that are distributed and be prepared to discuss agenda topics at the meetings.

## 3. Participation and Collaboration Principles

The preferred deliberation approach is a collaborative process whereby Advisory Group members choose to cooperate in order to achieve shared and/or overlapping objectives. By agreeing to serve on the Advisory Group, members commit to the following principles:

- Participate in an active and focused manner — commit to the success of the process.
- Engage in constructive collaboration and discussion.
- Interact respectfully with all other members, valuing all perspectives.
- Communicate interests rather than positions.
- Commit to active involvement and to help facilitate the active involvement of all Advisory Group members.
- Listen to other points of view and provide meaningful input to identify solutions that balance multiple needs and interests.

## 4. Composition

The composition of the Advisory Group is designed to reflect the diverse perspectives and expertise necessary to create an Integrated System Plan that considers the varied interests and values of the customers and communities that SRP serves. The roster reflects the following list of stakeholder interests, technical and policy expertise derived from the resource planning advisory council categories suggested by the ACC:

Local or special interest groups:

- Community and Equity Advocates
- Native American Interests
- Environmental Advocates
- SRP Resource Communities
- Public Interest Groups and Academia

Customer groups:

- Large Commercial and Industrial Customers
- Residential and Municipal Customers
- Small Business Customers

Industry groups:

- Representatives of the Energy Efficiency Industry
- Representatives of the Electric Vehicle Industry

## 5. Primary Members and Alternatives

Protocol for primary members and alternates is guided by goals for consistent involvement, which will benefit the Advisory Group process and foster overall success of the Integrated System Plan. Each Advisory Group member organization will assign a primary representative. The primary representative can identify an alternate representative or a proxy who can substitute for the primary if they are unavailable for a meeting. Alternates are highly encouraged to attend the meetings as observers. In the event that an alternate is asked to step in for a primary member, it is the primary's responsibility to ensure that the alternate is briefed on the process to date before actively participating and that the alternate is authorized to speak on behalf of the member organization.

## 6. Technical Working Groups

Technical Working Groups (TWGs) will be arranged on an as-needed and ad hoc basis during the Analyze stage of the Integrated System Plan to address specific technical challenges. Advisory Group members may be invited to participate in these working groups. The Advisory Group's input, questions, ideas and concerns will help to guide and initiate TWG meetings. TWG reports of findings will be provided at the Advisory Group meetings.

The TWGs may be comprised of Advisory Group members, other external stakeholders and SRP employees. Maintaining moderate size of the TWGs will contribute to productive and inclusive discussions.

## 7. Meeting Schedule, Location, Agendas, and Summaries

Approximately seven Advisory Group meetings are anticipated between November 2021 and January 2023. The first meeting will be conducted virtually due to the COVID-19 pandemic. Beginning in January 2022, we believe conditions will allow for in-person meetings. These meetings will be planned to last for half a day and will be conducted within the Greater Phoenix Metropolitan Area. Notice will be given at least a month prior to allow for travel and accommodation plans. Agendas and pre-meeting materials will be distributed one week in advance of each meeting.

Following each meeting, a summary will be prepared. The summary will be distributed to Advisory Group members and posted on the Integrated System Plan [website](#) after review by integrated planning staff at SRP. The meeting summary will identify major topics of discussion and input without making attributions to individual Advisory Group members.

## 8. Email and Communication

The Advisory Group is meant to be a collaborative experience in which members work through issues and dialogue in a group setting to gain mutual understanding. As such, Advisory Group members agree to avoid engaging in email “dialogue” with other Advisory Group members and instead commit to using the Advisory Group meetings for dialogue and discussion purposes. Email exchanges often do not constitute constructive dialogue and at times can result in unproductive exchanges that can cause unraveling of mutual understanding and collaboration. Instead of using email, Advisory Group members are encouraged to bring the dialogue into meetings.

## 9. Media Interaction

Given the high interest in the Integrated System Plan, there will likely be coverage of its development in local media, blogs and other forms of communication. Advisory Group members agree to respect the open, frank discussions that occur within the meetings and to not attribute specific conversations to other Advisory Group members in interactions with the media and other external communication channels. Furthermore, Advisory Group members agree to not make statements about Advisory Group meeting discussions and deliberations. The overriding consideration in all communications among Advisory Group members is to honor and sustain the constructive, collaborative process. While Advisory Group members are free to speak with the media from their perspectives as individuals or in representing their respective organizations, members are requested to not serve as a spokesperson on behalf of the Advisory Group.

## 10. Point of Contact for Advisory Group Members

The established point of contact for stakeholder Advisory Group members’ questions and suggestions is:

Angie Bond-Simpson  
Director of Integrated Systems Planning & Support  
Salt River Project  
[Angie.Bond-Simpson@srpnet.com](mailto:Angie.Bond-Simpson@srpnet.com)  
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# Appendix:

## Advisory Group Meeting Overview

