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RESIDENTIAL DISTRIBUTED ENERGY RESOURCE APPLICATION CHECKLIST

Distributed Energy Resources (DER) include devices and systems that generate electricity and also include devices that store energy, e.g., batteries. The information below may help as you gather information before submitting an online application through the [PowerClerk](#) portal. To the extent any of this information is inconsistent or conflicts with any terms or conditions in the Residential Distributed Energy Resource Program Requirements (Program Requirements), the terms and conditions of the Program Requirements shall govern. Capitalized terms not otherwise defined in this Application Checklist are defined in the Program Requirements and shall have the same meaning. If you have any questions, please contact SRP at **(602) 236-4661** or by email at **DER@srpnet.com**.

RESIDENTIAL DISTRIBUTED ENERGY RESOURCE

Pre-application Steps

Section I: Customer

- 1. Customer of Record
Before the DER application can continue through the process, there must be an active SRP account and meter at the location where the DER will be installed.

- 2. Find SRP account number and meter number from SRP.

- 3. If Customer of Record is not the property owner, also fill out Property Owner section. SRP will verify property ownership based on the County Assessor's website.
 - a. **If Property Owner is not an individual, e.g., a Trust or LLC, the application must, in addition to a signature, show a printed name, and that person's title (relation to the entity).**

- 4. Confirm customer's solar price plan selection if the location is not grandfathered.

Section II: Installer and Section III: Dealer

- 1. Installer must have active AZ ROC license, CR-11 or R-11.

- 2. Dealer must have active AZ ROC license, B-, R-11, KB-1, KB-2, or CR-11.

Section IV: Distributed Energy Resource Information

- 1. Any access issues to equipment
 - a. Has access issues No Yes If Yes, explanation is needed.

- 2. DER Equipment
 - a. Module/inverter equipment information consistent with quote, site plan, three-line electrical diagram and can be found on the equipment lists website maintained by the California Energy Commission.
 - b. Azimuth and tilt entered for each array.
 - c. Total array rating and total nameplate rating calculated and entered.
 - d. Demand management equipment consistent with quote/diagrams (if applicable).
 - e. Battery equipment consistent with quote/diagrams (if applicable).
 - f. Primary battery use box is selected (if applicable).
 - g. Battery location box is selected (if applicable).

- 3. Price Quote (**not needed for self-installs**)
 - a. Quote is on company letterhead of the Dealer.
 - b. Quote includes customer name or property owner, if rental, and installation address.
 - c. Quote includes equipment manufacturer(s), model number(s), and quantity(s) and is consistent with DER application.
 - d. Quote includes the cost of purchasing and installing the DER system.

- 4. Executed lease agreement (**leased systems only**). Refer to Program Requirements for permissible lease language.

Section V: Vendor Agreements and Certification

- 1. Dealer and Installer signatures are required in both Dealer and Installer sections, even if one company is acting in both roles.

Section VI: Customer Acknowledgement

- 1. Name(s) and signature(s) match system owner. Signatures are gathered via DocuSign as part of the [PowerClerk](#) online application process.



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