
SOLAR ENERGY PROGRAM: SOLAR ELECTRIC CHECKLIST

If you plan to participate in the \$2.50 per watt solar electric program, please use the checklist below to help guide you through the process (the entire process normally takes 3-6 months):

- Work with a licensed contractor to select a system that meets your needs and our program requirements. SRP does not sell or install solar electric systems.
- The contractor will prepare the application via an online program.
- Mail the application to SRP for review and incentive reservation (typically takes 5-10 business days). To get an incentive reservation, you must submit at least the following:
 - Signed SRP EarthWise Solar Energy application and agreement.
 - Signed contract with the solar installer, or signed Letter of Intent listing the total estimated project cost, major components and site location.
- Submit the following additional documents to SRP which are required to complete the application:
 - One-line drawing
 - Three-line drawing
 - Remote Disconnect schematic and connection diagram (only for systems over 100kW)
 - Site Plan
 - Site Location
 - W-9 Form (for entity receiving incentive)
 - Proof of Insurance
- SRP will review the system drawings to ensure it meets our requirements (typically takes 2-3 weeks).
- Work with your contractor to have the system permitted and inspected as required by local and state codes, if applicable.
- During the installation period, SRP will mail you an Interconnection Agreement (ICA) (typically takes 3-4 weeks). Please sign and return this contract to SRP. Your final inspection will not occur until SRP has a signed ICA.
- Upon receiving the ICA, SRP will schedule site inspection and meter installation.
- When your system passes site inspection, SRP will begin the 30-Day Performance Verification Test. The EarthWise Solar Energy incentive will be issued after acceptance of the test results (payment is typically made within 2-4 weeks).

Program Contact Information

Mail: SRP EarthWise Solar Energy
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